

**Northside Business Association
Vendor Application 2016
2016 Northside Rock n' Roll Carnival**

EVENT DATES: Friday, July 1, Saturday, July 2, Sunday, July 3, and Monday, July 4

- Space is limited, spots are filled on a first-come, first-serve basis.
- Forms must be filled out completely. Please type or print legibly in ink.
- **Applications and payment must be received no later than Monday June 20, 2016. After June 20, a \$50 late processing fee will apply.** All applications must include signature and payment by check or money order payable to "Northside Business Association." **Do not send cash.**
- Set up is on Friday, July 1 from noon to 4pm. All vendors must be set up and open for business by 5pm. No vehicles will be allowed in the park after 3:30pm. If you are a food vendor, be prepared for a Cincinnati Health Department inspection by 2:00pm.
- No vehicles may be brought in or out of the park between 3:30pm-2am on 7/1, between 1:30pm and 2am on 7/2 & 7/3; between 8:00am and 10:00pm on Monday, July 4.
- **Booth rentals do NOT include a tent. However, tents are available for an extra fee of \$75.**
- Vendors are responsible for securing their own belongings safely.
- All vendors must be out of the park by noon Tuesday.
- Booths with electric service have limited availability. It is the responsibility of the rental tenant to provide any all-weather lighting or all-weather grounded extension cord. Space rental is for the entire duration of the festival. You must provide your own tables and chairs.
- FLYERS, HANDBILLS, ETC. ARE ONLY ALLOWED AT YOUR BOOTH. THE FESTIVAL AND PARK BOARD DOES NOT ALLOW APPROACHING PEOPLE OUTSIDE OF YOUR RENTED AREA.
- **Event times:** Friday July 1, 4pm to 2am, Saturday July 2, 2pm to 2am, Sunday July 3, 2pm to 2am, Sunday' July 4, 8am to 1am
- Northside based non-profits (of a non-political or non-religious nature) can submit to be part of our non-profit village. Six will be chosen by lottery for a free space, under a tent at a 6 x 2 table. They must staff the space from 5pm-9pm each day. Those who are not chosen or who have additional space needs may register as a regular vendor instead. Submissions for non-profit village must all be received by 6/24.
- All event rules must be strictly adhered to. Failure to follow rules may result in ejection from the event with no refund. Participants ejected for cause will be ineligible to participate in any future NBA events.

ALL BOOTH RENTALS ARE FINAL.

NO REFUNDS WILL BE GIVEN UNDER ANY CIRCUMSTANCES.

Name of Organization/Business: _____

Name of Contact Person: _____

Email Address: _____

Name of Organization/Business: _____

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Street Address: _____

Phone Numbers (include area code): _____ or _____

Please describe what your organization/business plans to sell at the festival. _____

Include any and all planned activities within your reserved space. Attach a separate sheet if necessary.

Number of Premium 10x10 spaces (in park, limited availability) _____ @ \$350 ea. = \$ _____

Number of Premium 10x10 spaces (in park, limited availability) w/electric _____ @ \$400 ea. = \$ _____

Number of 10x10 spaces (around park, limited availability) _____ @ \$250 ea. = \$ _____

Number of 10x10 spaces (around park, limited availability) w/Electric _____ @ \$300 ea. = \$ _____

Number of 10x10 spaces (non-profit) _____ @ \$150 ea. = \$ _____

Number of 10x10 spaces with Electric (non-profit) _____ @ \$200 ea. = \$ _____

Electrical Requirements: Please list any equipment that will require electric, include voltage and amperage. **This must be a complete list.** Due to electric limitations, items not listed will not be allowed on the day of the festival. Attach a separate sheet if necessary.

If you will be selling food, do you have an outdoor food permit? yes _____ no(*) _____
(if no, see below)

Do you have Certified food vending truck yes(**) _____ no _____

(**)If yes, truck dimensions _____

(*)THESE FEES DO NOT INCLUDE THE LICENSE FEE DUE TO THE CINCINNATI HEALTH INSPECTOR FOR YOUR FOOD PERMIT. THAT FEE WILL BE COLLECTED BY THE INSPECTOR ON THE SET UP DAY (JULY 1).

A permit is necessary for the serving/sale of food to the general public. The permit can be obtained from the Cincinnati Health Department (513)564-1751. Also arrange for a review of food-vending plans and for the inspection of food booths with the Cincinnati Health Department . Interior lighting is required in booths/tents for evening sales.

By signing below, you agree to abide by the rules of the Northside Rock n Roll Carnival, Cincinnati Park Board, and The City of Cincinnati.

Total Enclosed: \$ _____ .00

Checks should be made payable to Northside Business Association. Mail completed form and fees to: North Side Bank & Trust, ATTN: Barb Reist, 4125 Hamilton Ave., Cincinnati OH 45223

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Print Name: _____

Signature _____ Date _____